

## Faculty of Economics and Political Science

### Administrative Evolution

#### Information :

**Course Code :** PAD 205

**Level :** Undergraduate

**Course Hours :** 3.00- Hours

**Department :** Department of Public Administration

#### Area Of Study :

This course concentrates on the evolution of public administration as an academic discipline. It retraces the history and evolution of the broad discipline as well as to compare between traditional and modern phases. Fundamentally, it presents the context of public administration: public administration as a discipline; bureaucracy; organizational theory and management; basics of public personnel administration; public budgeting; public policy; government performance; impact of ethics on public administration. In addition, it explores governance paradigm and cooperation between the government, civil society and business community in delivering public services as a core concern of modern public administration and good governance.

#### Course Goals:

1- Define public administration as a discipline.

2- Identify boundaries of bureaucracy.

3- Present the organizational theory and management.

4- Explain the basics of personnel administration.

5- Explain the frame and basics of public budgeting.

6- Lay out the basics of public policy.

7- Explain government performance and ethics in public administration

#### Description :

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#### Course outcomes :

##### **a. Knowledge and Understanding: :**

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| 1 - | Discuss the context of public administration.  |
| 2 - | Explain the grassroots evolution and development of public administration as a discipline. |
| 3 - | Identify government operations, personnel management, budgeting, and public policy-making. |
| 4 - | Express the importance of an ethical frame of public administration.                       |

##### **b. Intellectual Skills: :**

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| 1 - | Assess the frame work of the bureaucracy. |
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##### **c. Professional and Practical Skills: :**

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| 1 - | Analyze the structure and the functions of the government. |
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2 -	Investigate issues on: personnel policies; emerging issues of concern for public administration; pathology of the bureaucracy; analysis of state budget.
3 -	Critically analyze the context and parameters of public administration.
<b>d.General and Transferable Skills :</b>	
1 -	Communicate recent information of current themes of public policy reforms.
2 -	Use on-line and electronic resources to locate supporting governmental reports; state budget; and structures of ministries and cabinet.
3 -	Conduct article and book reviews.

<b>Course Topic And Contents :</b>			
<b>Topic</b>	<b>No. of hours</b>	<b>Lecture</b>	<b>Tutorial / Practical</b>
Introductory Lecture and Course Outline Understanding Public Administration: The accomplishing side of government.	3	1	
Studying Public Administration: An overview of the discipline	3	1	
Bureaucracy	6	2	
Fundamentals of Organizational Theory and Management	3	1	
Basics of Public Personnel Administration	3	1	
Mid-Term		1	
Public Budgeting	6	2	
Basics of Public Policy	6	2	
Public Administration and Issues relating to Government Performance	6	2	
Ethics and Public Administration	3	1	
Final Exam		1	

<b>Teaching And Learning Methodologies :</b>
Data show and computer in lectures
Demonstration videos
Group discussion
Presentation
Research Paper
Simulations
Debates

<b>Course Assessment :</b>			
<b>Methods of assessment</b>	<b>Relative weight %</b>	<b>Week No</b>	<b>Assess What</b>
Course Work (Attendance, Participation, Assignments, Quizzes, Research Paper) D	30.00		To assess understanding and theoretical background of the intellectual and practical skills
Final Exam	40.00	15	To assess knowledge and intellectual skills.

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Midterm Exam	30.00	7	To assess professional skills.
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**Web Sites :**

Journal of Public Administration  
<http://jpart.oxfordjournals.org/>

Journal of Public Administration and Governance  
<http://www.macrothink.org/journal/index.php/jpag>