

Faculty of Engineering & Technology

English Technical writing

Information :

Course Code : ENG H02

Level : Undergraduate

Course Hours : 2.00- Hours

Department : Department of Petroleum Engineering

Instructor Information :

Title	Name	Office hours
Associate Professor	Tarek Mohamed Aboul Fotoh Mohamed	5

Area Of Study :

Theoretical study of the review of the basics of the verbs, model verbs, grammatical and mechanical errors relative closes and articles. punctuation marks, writing numbers, quantities, introductions, conclusions. References, Graphs & Tables.

Description :

Review of the basics of the verbs, Grammar, Relative clauses and articles, Punctuation marks, Writing numbers, Quantities, Abstracts, Introductions, Objectives, References, Graphs and tables, References.

Course outcomes :

a. Knowledge and Understanding: :

1 -	Understanding principles of English Language basics
2 -	They are necessary of general science & engineering students
3 -	Design and construction of side support systems

b. Intellectual Skills: :

1 -	Good English writing
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c. Professional and Practical Skills: :

1 -	ability to write English reports without errors
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d. General and Transferable Skills: :

1 -	Write reports
2 -	working team
3 -	Develop communication skills

Course Topic And Contents :

Topic	No. of hours	Lecture	Tutorial / Practical
Style & Language	2	Ambiguity & Awkwardness	

Course Topic And Contents :

Topic	No. of hours	Lecture	Tutorial / Practical
Grammatical errors and style errors	2	Affectation & Allusions	
Style errors and effective sentences	2	Parallel structure	
Job search and application	2	interviewing for a job/ job search/ reg. letters	
Punctuation and mechanics	2	Question marks/Quotation marks/Semi colons	

Teaching And Learning Methodologies :

Oral Lectures Using white board for demonstrations
 Power point presentations on data show
 Handouts for lectures and lectures notes

Course Assessment :

Methods of assessment	Relative weight %	Week No	Assess What
Class activities	10.00	1	
Final Exam	40.00	15	
Weekly report	10.00	1	

Course Notes :

Handouts for lectures and lecture notes