

Faculty of Commerce & Business Administration

Recruitment and Selection

Information :

Course Code : HRM 302

Level : Undergraduate

Course Hours : 3.00- Hours

Department : Human Resources Management

Instructor Information :

| Title | Name | Office hours |
|--------------------|--------------------------------------|--------------|
| Professor | Ghadeer Mohamed Badr Eldin Aboul Ela | 9 |
| Lecturer | Omnya Samy Abdelhaliem Mohamed Sobh | 2 |
| Lecturer | Omnya Samy Abdelhaliem Mohamed Sobh | 2 |
| Assistant Lecturer | LARA AYMAN ABOUBAKR TAHA SHAALAN | 2 |

Description :

This highly interactive course covers topics such as the need to plan the acquisition of human resources based on anticipated corporate productivity needs, the provisions, impact of human rights, pay equity, employment equity, freedom of information measures, and different recruitment and selection techniques and their strengths and weaknesses. The course content includes introduction to recruitment and selection functions, staffing models and selection, job analysis, external and internal recruitment, internal and external selection, and retention management.