

**Faculty of Commerce & Business Administration**

**Human Resources Information Systems**

**Information :**

**Course Code :** HRM 307

**Level :** Undergraduate

**Course Hours :** 3.00- Hours

**Department :** Human Resources Management

**Instructor Information :**

Title	Name	Office hours
Lecturer	Christine Karmy Gad el karim Srouf	4
Teaching Assistant	Monica Emad Lotfy Faltaous	

**Description :**

This course provides a basic overview of various automated information systems that are available to support today's Human Resource professional. The course will increase the student's ability and awareness to utilize information systems and other automated processes pertinent to Human Resource Management. The course also explores other methods to increase recruiting, simplify interviews and permit easier employee or prospect access to an organization's human resource offices. The course content will include the basics of using an HRIS, redesigning HR administrative process, E-recruiting, and employee self-service HR portals.