

**Faculty of Economics and Political Science**

**Administration and Politics in Egypt**

**Information :**

**Course Code :** PAD 304

**Level :** Undergraduate

**Course Hours :** 3.00- Hours

**Department :** Department of Public Administration

**Instructor Information :**

| Title    | Name                                | Office hours |
|----------|-------------------------------------|--------------|
| Lecturer | Ayat Abdel Kader Basuoni Abou Seeda | 1            |

**Area Of Study :**

This course explores the relationship between political and administrative systems in Egypt. It also emphasizes historical evolution of political administrative institutions as well as focuses on interactions between politics and administration in the context of the changing role of the state. It discusses the characteristics of the Egyptian regime and analytically investigates its impact on public administration. Students learn relevant requirements for raising the efficiency of the administrative system.

**Course Goals:**

- Explore the relationship between political and Administrative systems in Egypt.
- Emphasize the historical evolution of Egyptian administrative institutions.
- Focus on the interactions between politics and administration in Egypt in the context of the changing role of the state.
- Concentrate on the relevant requirements for raising the efficiency of the Egyptian Administrative system.

**Description :**

This course explores the relationship between political and administrative systems in Egypt. It also emphasizes historical evolution of political administrative institutions as well as focuses on interactions between politics and administration in the context of the changing role of the state. It discusses the characteristics of the Egyptian regime and analytically investigates its impact on public administration. Students learn relevant requirements for raising the efficiency of the administrative system.

**Course outcomes :**

**a. Knowledge and Understanding: :**

|     |  |
|-----|--|
| 1 - | Recognize and show understanding of the relation between politics and administration.  |
| 2 - | Identify the public administration institutions as the accomplishing side of the Egyptian government                                     |
| 3 - | Describe the Egyptian public administration within the context of its four major frames (political, legal, managerial, and occupational) |
| 4 - | Identify key functions of the personnel management in the Egyptian public sector.  |

**b. Intellectual Skills: :**

|     |   |
|-----|---|
| 1 - | Analyze the principle features of Egypt's public administration profile.                  |
| 2 - | Investigate the Egyptian local administration system and the concept of decentralization. |

|   |   |
|---|---|
| 3 -   | Examine different problems facing public administrators and apply scientific approaches to formulate proper solutions.  |
| 4 -   | Analyze the budgeting process in Egypt.   |
| <b>c. Professional and Practical Skills :</b> |   |
| 1 -   | Apply essential knowledge about productivity improvement in the Egyptian public sector to real life situations.   |
| 2 -   | Evaluate the Egyptian government's recent efforts towards the application of contemporary concepts in public administration such as good governance and E-government. |
| 3 -   | Critically assess recent efforts of the Egyptian government to fight "corruption" and the main ethical concerns as they relate to the public administration in Egypt. |
| <b>d. General and Transferable Skills :</b>   |   |
| 1 -   | Learn how to manage time effectively  |
| 2 -   | Communicate effectively in a group  |

| <b>Course Topic And Contents :</b>   |                     |                |                             |
|--|---------------------|----------------|-----------------------------|
| <b>Topic</b>   | <b>No. of hours</b> | <b>Lecture</b> | <b>Tutorial / Practical</b> |
| The Relationship between Politics and Administration                                     | 3                   | 1              |                             |
| Political Factors Affecting Public Administration  | 3                   | 1              |                             |
| Egypt's Public Administrative Profile  | 3                   | 1              |                             |
| 1st Mid Term Exam  |                     | 1              |                             |
| Budgeting Process in Egypt   | 3                   | 1              |                             |
| Local Administration and Decentralization in Egypt                                       | 6                   | 2              |                             |
| Evolution of Public Personnel Management in Egypt  | 3                   | 1              |                             |
| 2nd Mid Term Exam  |                     | 1              |                             |
| Leadership in Egyptian Public Organizations  | 3                   | 1              |                             |
| Public Administration and Contemporary issues related to Egyptian Government Performance | 6                   | 2              |                             |
| Ethics and Public Administration in Egypt  | 3                   | 1              |                             |
| Final Exam   |                     | 1              |                             |

| <b>Teaching And Learning Methodologies :</b> |
|--|
| Demonstration videos                         |
| Group discussion                             |
| Data show and computer in lectures           |
| Research Paper                               |

| <b>Course Assessment :</b>  |                          |                |  |
|---|--------------------------|----------------|--|
| <b>Methods of assessment</b>  | <b>Relative weight %</b> | <b>Week No</b> | <b>Assess What</b>   |
| Course Work (Attendance, Participation, Assignments, Quizzes, Research Paper, etc.) | 30.00                    |                | To assess understanding and theoretical background of the intellectual and practical skills. |
| Final Exam  | 40.00                    | 15             | To assess knowledge and intellectual skills.   |

|                 |       |                                |
|-----------------|-------|--------------------------------|
| Midterm Exam(s) | 30.00 | To assess professional skills. |
|-----------------|-------|--------------------------------|

**Course Notes :**

Other handouts and readings as assigned

**Recommended books :**

Donald F. Kettl, The Politics of Administrative Process, Fifth Edition, Congressional Quarterly Press, Washington, 2011

George Frederickson and Kevin B. Smith, The Public Administration Theory Primer, Westview Press, Colorado, 2003.

M. Neumark Gerlad, Public Administration and Politics, a Cultural Clash: The Case of Tenth and Monroe, Public Management and Policy Faculty Publications, Georgia State University, 2011.

United Nations, Arab Republic of Egypt, Public Administration Country Profile, Division for Public Administration and Development Management (PADM), and Department of Economics and Social Affairs (DESA), February 2004.

**Periodicals :**

Catharine Stevulak and Paul M. Brown, "Activating Public Sector Ethics in Transitional Societies: The Promise of Integrity", Journal of Public Integrity, Vol. 13, No.2, spring 2011(97-111).

Donald F. Kettl, The Future of Public Administration, Journal of Public Affairs Education, Vol. 5, April 1999 (127-33)

Siti F. Abdul Aziz (et. al.), "Leadership Practices in Public Sector in Selected Countries :An Integrative Literature Review", Journal of Management, Policy and Practice, Vol.13, January 2012 (113-126)